

Procedure for the request of a STAR workshop- or visitor grant

1. Types of activity funded:
 - **Workshop** (max € 5.000 per event, **max € 1.500 per day**).
 - **Guest visit** to a department or institute that is stochastics oriented (max € 1.500 per event, two different STAR institutes need to be involved).
2. Each funding request must be accompanied by a brief description of the proposed activity (max. 500 words). The date(s) on which the activity will take place must be included.
3. Explain why funding from STAR is essential for conducting the activity successfully (e.g. why no other funding can be used). This is especially relevant when you are a PI of a significant grant (VIDI, VICI, ERC or Gravitational grant) since STAR budget is limited.
4. **Workshops:**
 - a. The national interest of the workshop should be made clear.
 - b. The request must be accompanied by a provisional budget and a list of target speakers.
 - c. An indication should be given of funding requests elsewhere.
5. **Guest visits:**
 - a. The visit must be of benefit to multiple partners within STAR. Indicate how and why. **The guest visitor should visit at least 2 institutes.**
 - b. The visit must preferably last for a minimum of 2 weeks.
 - c. **Only one request per applicant per call will be taken into consideration.**

Note: It is possible to apply for a 'NWO bezoekersbeurs'. It is even encouraged to do so while asking STAR for a guarantee.

The Management Team of STAR decides whether the funding request is granted.

Requests need to be submitted **before June 15, 2018**.

Due to administrative reasons, we can only consider requests of workshops and visits taking place before June 1, 2019, AND requests for reimbursement need to be submitted before June 15, 2019.

Please submit your application by email to two addresses:

1. STARcluster@math.leidenuniv.nl
2. STARcluster@eurandom.tue.nl